

FULL WEDDING PLANNING SERVICES
FROM S\$4,800.00 FOR HOTEL/INDOOR BASED EVENTS AND
FROM S\$5,400.00 FOR OUTDOOR BASED EVENTS

Consultation

Before you decide to engage Wedding Concierge as your wedding planner, we believe it is important to first understand your needs and requirements. We will help you manage expectations and introduce you to various ideas that will suit your budget and needs.

Budget Analysis

After an evaluation of your budget, we will seek to recommend service providers and ideas to meet your every need.

Service Providers Management

This includes reservation of venues and securing the services of caterers, photographers, videographers, bridal makeup artist and hairstylist, bridal boutiques, tailors, florists, jeweller etc.

Be it an outdoor, church or a hotel wedding, we will help source and secure the services of required service providers. We will help you make appointments and arrange for follow-up sessions with the designated service providers, as well as be present for appointments. We will also go through contracts to ensure accuracy and advise you on billing matters.

Programs and Entertainment Services

Programming elements of a wedding are the key contributors to making each wedding memorable. We will help you source for entertainers to add to the atmosphere of your event, working on the concept of the event program to suit your wedding theme. This also includes helping you look for instructors for special performance segments e.g. song dedications or wedding dances.

Event Coordination

We will help you plan the event's program and we seek to ensure that all aspects of that day are fully taken care of by your respective wedding service providers. Guestlists will be printed, rehearsals will be organised, helpers and venue staff will be briefed. With our assistance, your program for the event will flow smoothly, letting you enjoy your day with your loved ones fully.



For more information please contact Ms. Kim Tay, Principal Consultant at 98736942 (Mobile) or email: kim@weddingconcierge.com.sg. Alternatively, you can also contact Ms. Telli Wu, Senior Consultant at 91009862 (Mobile) or email: telli@weddingconcierge.com.sg.

You can also visit our website at www.weddingconcierge.com.sg

** For one wedding lunch/ bi-tea or dinner reception event of up to 300 guests. \$100.00 for additional 100 guests or part thereof.*

** 2 Coordinators will be present at event, unless otherwise specified*

** Final Package Price and deliverables will be determined after first complimentary non-obligatory consultation.*

** For wedding preparation period of less than 3 months, a Service Surcharge of \$500.00 would be applicable, and a Service Surcharge of \$1,000.00 would be applicable for wedding preparation period of less than 1.5 months.*

** For weddings that fall on public holidays and on New Year's Eve and Christmas Eve, there will be a service surcharge of \$500.00.*

** For request to appoint Principal Consultant, Kim Tay as key planner, there will be a premium surcharge of \$1,200.00.*

Wedding Concierge · Weddings with a personal touch*

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